

INCOSE UK Policy on Continuing Professional Development

Definitions:

- **Continuing Professional Development (CPD)** - a structured approach to learning to help ensure competence to practice, including knowledge, skills and practical experience. CPD can involve any relevant learning activity, whether formal and structured or informal and self-directed.
- **Professional Registration** – independent verification and registration of professional competence with a relevant Licensed Body (e.g. licensed by the Engineering Council or the Science Council in the UK, or equivalent in the individual's home country). Professional registration schemes expect their members to keep a CPD record, and some schemes require evidence of CPD for renewal/revalidation.
- **Systems Engineering Certification** – Certification (ASEP, CSEP, ESEP) via the INCOSE scheme with its mandatory CPD requirements to maintain certification at ASEP and CSEP levels.

INCOSE UK believes that Continuing Professional Development (CPD) is an essential activity for every individual who is actively practising systems engineering.

It is INCOSE UK Policy that:

- These individuals are responsible for planning and managing their own CPD;
- These individuals should maintain CPD records;
- These individuals should obtain relevant Professional Registration (or national equivalent) at the earliest practical stage of their career, and should maintain registration;
- Those individuals who are Professionally Registered should perform at least as much CPD as required by the body with whom they are registered, and no less than that which INCOSE requires for maintenance of SE Certification;
- These individuals should obtain and maintain Systems Engineering Certification at the earliest practical stage of their career, and move through the levels of the scheme as appropriate;
- Providers of Systems Training and Education should map their offerings onto the INCOSE UK SE Competencies Framework and the requirements of Systems Engineering Certification.

INCOSE UK will:

- Promote CPD through this Policy, its public statements, and its partnerships with the Engineering Council, Science Council, Licensed Bodies, and employers;
- Actively encourage all members to comply with this policy;
- Share good practice guidelines and assets to support individual members in planning and managing their own CPD;
- Support UKAB member organisations to share and develop good practice guidelines for organisational CPD schemes;
- Support and evolve the INCOSE UK SE Competencies Framework, as the leading statement of competency within the professional systems engineering community.